



POSITION: Facility Operations (Grain and Agronomy)

BASIC PURPOSE AND OBJECTIVE:

Responsible for grain handling and agronomy. To perform functions that may include maintenance of equipment, plant, rolling stock, operation of forklifts, loaders and other duties as required.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Projects a positive attitude to customers and employees at all times.
- Provides outstanding and courteous customer service.
- Read and follow company employee policies.
- Take responsibility for good grain condition, and monthly facility inspections, as by OSHA inspection standards.
- Performs required preventative maintenance and have all preventative maintenance reports turned in on time.
- Be familiar with seed, chemical, and fertilizer products.
- Clean up of grain spills.
- Dumping and receiving of producers' grain.
- Maintaining grain inventory moistures and temperatures of silos and tanks.
- Load and fill UAN and NH3 equipment.
- Operate tender trucks to apply products to the appropriate fields.
- Completion of safety reports and required records.
- Assist in loading and unloading company and customer vehicles with product based upon work order or customer tickets.
- Keeps Location Manager informed of operational, customer, vendors, or employee issues that may arise.
- Promotes the business to existing and potential customers.
- Assists in keeping all inside and outside work areas clean and orderly.
- Exhibit good customer relations skills.

- Develop operational knowledge to assist in other departments.
- Work the amount of hours needed to complete appropriate duties and responsibilities which may involve early morning &/or late evening hours; including occasional weekends during seasonal times.
- Assist in maintenance of equipment.
- Continuously follows the safety guidelines and safety programs established by United Farmers Cooperative.
- Performs other duties as directed by Location Manager.

QUALIFICATIONS:

- High school diploma or general education degree (GED)
- Possess valid Class A CDL with endorsements, or willing to obtain.
- Acceptable motor vehicle record / satisfactory driving record.

EXPERIENCE & SKILLS:

- Agricultural background.
- 1-3 years' related experience and/or training.
- Technical experience working with equipment.
- Must be able to manage time effectively.
- Possess good written and oral communication skills.

WORK ENVIRONMENT:

- Irregular work hours as need arises.
- Exposed to outdoor weather conditions and elements, and high noise levels.
- Exposure to dust, fumes or airborne particles and toxic or caustic chemicals.

PHYSICAL DEMANDS: The physical demands described here are representative of those that must be met by an employee to successfully perform essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential function.

- While performing the duties of this job, the employee is required to walk or stand to a significant degree, and/or sit frequently, but entails pushing and/or pulling of arm or leg controls, use of hands to finger, handle, or feel, reach with hands and arms, climb or balance and stoop, kneel, crouch or crawl.
- Specific vision abilities required by this job include Distance vision, Peripheral vision, Close vision, Depth perception, and ability to adjust focus, and Color vision.
- The employee must occasionally lift and/or move up to 100 pounds and be able to climb a ladder with a ten-foot height minimum.